

**SCHAUMBURG TOWNSHIP DISTRICT LIBRARY
ORDINANCE NO. 2019-2020-2**

**TENTATIVE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE
OF SCHAUMBURG TOWNSHIP DISTRICT LIBRARY, COOK COUNTY, ILLINOIS
FOR FISCAL YEAR 2019/2020**

WHEREAS, the Schaumburg Township District Library (the “District”) is a non-home rule government organized and operating under the authority of the Illinois Constitution and the Public Library District Act of 1994, 75 ILCS 16 et seq.;

WHEREAS, the Trustees of the District are required by the Public Library District Act of 1991, 75 ILCS 16/30-85, to prepare and enact a budget and appropriation ordinance pursuant to the Illinois Municipal Budget Law 50 ILCS 220/1, et seq.;

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES (KNOWN HEREINAFTER AS THE “BOARD”) OF SCHAUMBURG TOWNSHIP DISTRICT LIBRARY (KNOWN HEREINAFTER AS THE “DISTRICT”), COUNTY OF COOK, STATE OF ILLINOIS:

Section 1. Recitals. The foregoing Recitals are incorporated as substantive portions hereof as though set forth herein.

Section 2. It is hereby found and determined:

- (a) This Board has heretofore caused to be prepared a combined annual budget and appropriation ordinance in tentative form, which has been conveniently available for public inspection for at least thirty (30) days prior to final action hereunder:
- (b) A public hearing on said ordinance was held at the Schaumburg Township District Library, 130 S. Roselle Road, Schaumburg, Illinois on the 19th day of August, 2019, notice of said hearing having been given by publication in the Daily Herald, being a newspaper published within this District, at least thirty (30) days prior to such hearing, proof of which is on file with the Secretary of the Board of Library Trustees, and:
- (c) That all other legal requirements for the adoption of the annual budget and appropriation ordinance of this District for the 2019/2020 fiscal year have heretofore been performed.

Section 3. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the 2019/2020 fiscal year beginning July 1, 2019 and ending June 30, 2020:

	<u>Budget</u>	<u>Appropriated</u>
I. LIBRARY GENERAL FUND		
1. LIBRARY MATERIALS		
Books – Adult	\$ 401,870	\$ 421,870
Reference Materials	101,500	111,500
Electronic Resources	577,178	588,178
Extension Materials	206,454	216 454
Youth Services	208,440	228,440
Serials	30,000	43,000
Popular Library Materials	<u>144,600</u>	<u>164,600</u>
TOTAL LIBRARY MATERIALS	<u>\$1,670,042</u>	<u>\$1,774,042</u>

	<u>Budget</u>	<u>Appropriated</u>
2. WAGES AND BENEFITS		
Access Services Wages	\$ 809,345	\$ 829,345
Administration Wages	1,096,980	1,146,980
Circulation Wages	1,574,762	1,600,761
Programming & Outreach Wages	330,368	350,368
Fiction, Movies & Music Wages	534,107	554,107
Digital Services Wages	191,159	211,159
Hanover Park Branch Wages	474,330	494,330
Hoffman Estates Branch Wages	328,344	348,344
Information Technology Wages	395,752	415,752
Maintenance Wages	464,688	504,688
Reference Wages	1,194,137	1,214,137
Youth Services Wages	971,089	1,011,089
Sunday Services Wages	459,583	478,574
Merit Increment Wages	130,000	130,000
Short-Term Disability Wages	46,237	113,264
Personnel Benefits	20,160	30,160
Deferred Compensation – Matched	52,402	62,402
Dental	45,000	65,000
Medicare Taxes	125,000	135,000
Medical Insurance	780,000	800,000
Social Security Taxes	335,500	340,000
Health Care Tax	300	310
401a Retirement Plan Contributions	770,000	790,000
TOTAL WAGES AND BENEFITS	<u>\$11,129,243</u>	<u>\$11,625,770</u>
3. OTHER OPERATIONAL EXPENSES		
Utilities	\$ 470,400	\$ 480,400
Insurance	226,041	236,041
Unemployment Claims	8,000	10,000
Professional Services	161,370	171,370
Furniture & Equipment	85,153	90,153
Library Supplies	329,630	334,630
Maintenance Services	223,282	228,282
Building & Equipment Repairs	153,800	158,800
Repairs/Service Contracts	68,973	78,973
Staff Development	204,899	209,899
Promotional Expenses	168,850	173,850
Library Programs	298,768	308,768
Transportation	7,000	8,000
Inspection License and Fees	11,350	13,850
Consulting	66,000	71,000
Computer Hardware	172,719	180,000
Service Fees	117,858	125,000
Support Agreements	18,750	20,000
Software	367,730	377,730
Computer Supplies	45,250	55,250
Research and Development	25,000	35,000
Legal Notices	1,200	2,000
Merchant Fees	9,500	12,000
Contingency	50,000	60,000
TOTAL OTHER OPERATING EXPENSES	<u>\$3,291,523</u>	<u>\$3,440,996</u>

	<u>Budget</u>	<u>Appropriated</u>
4. SPECIAL PROJECTS		
Art and Special Project Expenses	25,000	25,000
TOTAL SPECIAL PROJECT EXPENSES	<u>\$ 25,000</u>	<u>\$ 25,000</u>
TOTAL LIBRARY GENERAL FUND	<u>\$16,115,808</u>	<u>\$16,865,808</u>

II. SPECIAL RESERVE FUND

Furniture & Equipment	\$ 238,049	\$ 238,049
Building Improvements -	2,328,525	2,328,525
Contingency	0	1,000,000
TOTAL SPECIAL RESERVE FUND	<u>\$ 2,566,574</u>	<u>\$ 3,566,574</u>

Each of said sums of money and the aggregate thereof are deemed necessary by this Board of Library Trustees to defray the necessary expenses and liabilities of this District during the 2019/2020 fiscal year for the respective purposes set forth above.

Pursuant to the provisions of 75 ILCS 16/40-50, the unexpended balances of the proceeds received during the preceding fiscal year from public library taxes not in excess of statutory limits shall be accumulated in the Special Reserve Fund of this District.

Except as provided in Section 6, all appropriations shall terminate with the close of the fiscal year; provided that the remaining balances shall be available until the 30th day of August for the authorization of the payment of obligations incurred prior to the close of the fiscal year and until the 30th day of September for the payment of such obligations, or for the transfer of the remaining balances thereof pursuant to the provision of 75 ILCS 16/30-90.

Section 4. The following determinations by the Board of Trustees are hereby made part of the aforesaid budget:

- (a) An estimate of cash on hand at the beginning of the fiscal year is expected to be \$3,091,561
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is \$16,172,684.
- (c) An estimate of the expenditures contemplated for the fiscal year is \$16,115,808.
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$3,148,436.
- (e) An estimate of the amount of taxes to be received during the fiscal year is \$15,481,123

Section 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance are hereby repealed. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not effect the validity of the remaining portion of such item or the remaining portions of this ordinance.

Section 6. The receipts and revenues of the Schaumburg Township District Library derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall be first placed to the credit of such fund.

Section 7. This ordinance shall be in force and effect immediately upon passage and publication as provided by law.

PASSED by the Board of Library Trustees of the Schaumburg Township District Library, Cook County, Illinois, on the 19th day of August, 2019

AYES: _____

NAYS: _____

ABSENT AND NOT VOTING: _____

President, Board of Library Trustees
Schaumburg Township District Library

((Seal))

ATTEST:

Secretary, Board of Library Trustees
Schaumburg Township District Library

State of Illinois)
) SS
County of Cook)

I, the undersigned, do hereby certify that I am the duly qualified Secretary of the Board of Library Trustees of the Schaumburg Township District Library, Cook County, Illinois; and as such am the keeper of the records and files for the Board of Library Trustees of said District.

I do further certify that attached hereto is a full, true and complete copy of a certain ordinance passed, approved and adopted by the Board of Library Trustees on this 19th day of the month of August in the year 2019, captioned:

**Ordinance No. 2019/2020-3
Combined Annual Budget and Appropriation Ordinance of
Schaumburg Township District Library, Cook County, Illinois
For Fiscal Year 2019/2020**

I do further certify that the deliberations of the members of said Board of Library Trustees of Schaumburg Township District Library on the adoption of said ordinance were taken openly; that said meeting was held at a specified time and place convenient to the public, that the vote on the adoption of said ordinance was taken openly; that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice; and that said meeting was called and held in strict accordance with the provisions of "An Act in Relation to Meetings," approved July 11, 1957, as amended, and that said Board of Library Trustees has complied with all of the applicable provisions of said Act and its procedural rules in the adoption of said ordinance.

IN WITNESS THEREOF, I hereunto affix my official signature and the seal of said Schaumburg Township District Library this 19th day of the month of August in the year 2019.

Secretary, Board of Library Trustees
Schaumburg Township District Library
130 S. Roselle Road
Schaumburg, Cook County, State of Illinois

**ESTIMATE OF REVENUE FOR FISCAL YEAR 2019/2020
FOR SCHAUMBURG TOWNSHIP DISTRICT LIBRARY**

The following is an estimate of revenues, by source, anticipated being received by Schaumburg Township District Library, Cook County, State of Illinois, during the fiscal year 2019/2020.

<u>Source</u>	<u>Amount</u>	
1. Real Estate Tax	\$15,481,123	
2. Personal Property Replacement Tax	100,000	
3. Per Capita Grant	158,561	
4. Fines & Fees	63,000	
5. Investment Income	160,000	
6. Copy Revenue	65,000	
7. Library Program Revenue	80,500	
8. E-Rate Funding	25,000	
9. Other Income	18,000	
10. Grant Revenue	15,000	0
11. Rental Income	<u>6,500</u>	
Total:	<u>\$16,172,684</u>	

The undersigned, being the Treasurer of the Schaumburg Township District Library, hereby certifies that the foregoing is an estimate of revenues to be received by Schaumburg Township District Library during the fiscal year 2019/2020.

Dated the 19th day of August, 2019.

Theresa Seyring, Treasurer
Schaumburg Township Library District