

**SCHAUMBURG TOWNSHIP DISTRICT LIBRARY
ORDINANCE NO. 2021-2022-2**

**COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF
SCHAUMBURG TOWNSHIP DISTRICT LIBRARY, COOK COUNTY, ILLINOIS FOR
FISCAL YEAR 2021/2022**

WHEREAS, the Schaumburg Township District Library (the "District") is a non-home rule government organized and operating under the authority of the Illinois Constitution and the Public Library District Act of 1994, 75 ILCS 16 et seq.;

WHEREAS, the Trustees of the District are required by the Public Library District Act of 1991, 75 ILCS 16/30-85, to prepare and enact a budget and appropriation ordinance pursuant to the Illinois Municipal Budget Law 50 ILCS 220/1, et seq.;

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES (KNOWN HEREINAFTER AS THE "BOARD") OF SCHAUMBURG TOWNSHIP DISTRICT LIBRARY (KNOWN HEREINAFTER AS THE "DISTRICT"), COUNTY OF COOK, STATE OF ILLINOIS:

Section 1. Recitals. The foregoing Recitals are incorporated as substantive portions hereof as though set forth herein.

Section 2. It is hereby found and determined:

- (a) This Board has heretofore caused to be prepared a combined annual budget and appropriation ordinance in tentative form, which has been conveniently available for public inspection for at least thirty (30) days prior to final action hereunder:
- (b) A public hearing on said ordinance was held at the Schaumburg Township District Library, 130 S. Roselle Road, Schaumburg, Illinois on the 23rd day of August, 2021, notice of said hearing having been given by publication in the Daily Herald, being a newspaper published within this District, at least thirty (30) days prior to such hearing, proof of which is on file with the Secretary of the Board of Library Trustees, and:
- (c) That all other legal requirements for the adoption of the annual budget and appropriation ordinance of this District for the 2021/2022 fiscal year have heretofore been performed.

Section 3. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the 2021/2022 fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>Budget</u>	<u>Appropriated</u>
I. LIBRARY GENERAL FUND		
1. LIBRARY MATERIALS		
Books – Adult	\$ 392,418	\$ 402,418
Reference Materials	61,500	71,500
Electronic Resources	735,195	745,195
Extension Materials	204,454	214,454
Youth Services	213,440	223,440
Serials	31,000	41,000
Popular Library Materials	<u>120,100</u>	<u>130,100</u>
TOTAL LIBRARY MATERIALS	<u>\$1,758,107</u>	<u>\$1,828,107</u>

	<u>Budget</u>	<u>Appropriated</u>
2. WAGES AND BENEFITS		
Access Services Wages	\$ 770,000	\$ 790,000
Administration Wages	1,184,000	1,204,000
Circulation Wages	1,542,000	1,572,000
Programming & Outreach Wages	380,000	400,000
Fiction, Movies & Music Wages	664,000	684,000
Digital Services Wages	145,000	165,000
Hanover Park Branch Wages	482,000	502,000
Hoffman Estates Branch Wages	424,000	444,000
Information Technology Wages	545,000	565,000
Maintenance Wages	426,000	446,000
Reference Wages	1,191,000	1,211,000
Youth Services Wages	1,165,000	1,185,000
Merit Increment Wages	120,000	130,000
Short-Term Disability Wages	30,000	50,000
Personnel Benefits	20,260	40,260
Deferred Compensation – Matched	40,000	60,000
Medicare Taxes	125,000	145,000
Medical and Dental Insurance	914,455	954,355
Social Security Taxes	350,000	370,000
Health Care Tax	350	450
401a Retirement Plan Contributions	785,000	805,000
TOTAL WAGES AND BENEFITS	<u>\$11,303,065</u>	<u>\$11,723,065</u>
3. OTHER OPERATIONAL EXPENSES		
Utilities	\$ 423,400	\$ 433,400
Insurance	222,600	232,600
Unemployment Claims	15,000	25,000
Professional Services	227,370	237,370
Furniture & Equipment	35,930	45,930
Library Supplies	294,720	304,720
Maintenance Services and Repairs	614,624	634,624
Staff Development	152,424	162,424
Promotional Expenses	180,945	190,945
Library Programs	263,949	273,950
Transportation	5,000	15,000
Inspection License and Fees	7,600	17,600
Consulting	10,000	20,000
Computer Hardware	162,921	172,921
Service Fees/Support Agreements	128,973	138,973
Software	327,421	337,421
Computer Supplies	32,750	42,750
Research and Development	10,000	20,000
Legal Notices	750	10,750
Merchant Fees	6,000	16,000
Contingency	25,000	75,000
TOTAL OTHER OPERATING EXPENSES	<u>\$3,147,377</u>	<u>\$3,407,377</u>
	<u>Budget</u>	<u>Appropriated</u>
4. SPECIAL PROJECTS		
Art and Special Project Expenses	<u>10,000</u>	<u>10,000</u>

TOTAL SPECIAL PROJECT EXPENSES	\$ 10,000	\$ 10,000
TOTAL LIBRARY GENERAL FUND	<u>\$16,218,549</u>	<u>\$16,968,549</u>

II. SPECIAL RESERVE FUND

Furniture & Equipment	\$ 97,000	\$ 147,000
Building Improvements -	2,262,200	3,212,200
Contingency	0	1,000,000
TOTAL SPECIAL RESERVE FUND	<u>\$ 2,359,200</u>	<u>\$ 4,359,200</u>

Each of said sums of money and the aggregate thereof are deemed necessary by this Board of Library Trustees to defray the necessary expenses and liabilities of this District during the 2021/2022 fiscal year for the respective purposes set forth above.

Pursuant to the provisions of 75 ILCS 16/40-50, the unexpended balances of the proceeds received during the preceding fiscal year from public library taxes not in excess of statutory limits shall be accumulated in the Special Reserve Fund of this District.

Except as provided in Section 6, all appropriations shall terminate with the close of the fiscal year; provided that the remaining balances shall be available until the 30th day of August for the authorization of the payment of obligations incurred prior to the close of the fiscal year and until the 30th day of September for the payment of such obligations, or for the transfer of the remaining balances thereof pursuant to the provision of 75 ILCS 16/30-90.

Section 4. The following determinations by the Board of Trustees are hereby made part of the aforesaid budget:

- (a) An estimate of cash on hand at the beginning of the fiscal year is expected to be \$9,100,000
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is \$16,751,061.
- (c) An estimate of the expenditures contemplated for the fiscal year is \$18,577,749.
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$7,273,312.
- (e) An estimate of the amount of taxes to be received during the fiscal year is \$16,205,000

Section 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance are hereby repealed. If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not effect the validity of the remaining portion of such item or the remaining portions of this ordinance.

Section 6. The receipts and revenues of the Schaumburg Township District Library derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall be first placed to the credit of such fund.

Section 7. This ordinance shall be in force and effect immediately upon passage and publication as provided by law.

PASSED by the Board of Library Trustees of the Schaumburg Township District Library, Cook County, Illinois, on the 23rd day of August, 2021

State of Illinois)
) SS
County of Cook)


I, the undersigned, do hereby certify that I am the duly qualified Secretary of the Board of Library Trustees of the Schaumburg Township District Library, Cook County, Illinois; and as such am the keeper of the records and files for the Board of Library Trustees of said District.

I do further certify that attached hereto is a full, true and complete copy of a certain ordinance passed, approved and adopted by the Board of Library Trustees on this 23th day of the month of August in the year 2021, captioned:

**Ordinance No. 2021/2022-2
Combined Annual Budget and Appropriation Ordinance of
Schaumburg Township District Library, Cook County, Illinois
For Fiscal Year 2021/2022**

I do further certify that the deliberations of the members of said Board of Library Trustees of Schaumburg Township District Library on the adoption of said ordinance were taken openly; that said meeting was held at a specified time and place convenient to the public, that the vote on the adoption of said ordinance was taken openly; that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice; and that said meeting was called and held in strict accordance with the provisions of "An Act in Relation to Meetings," approved July 11, 1957, as amended, and that said Board of Library Trustees has complied with all of the applicable provisions of said Act and its procedural rules in the adoption of said ordinance.

IN WITNESS THEREOF, I hereunto affix my official signature and the seal of said Schaumburg Township District Library this 23rd day of the month of August in the year 2021.




Secretary, Board of Library Trustees
Schaumburg Township District Library
130 S. Roselle Road
Schaumburg, Cook County, State of Illinois

AYES: 7

NAYS: 0

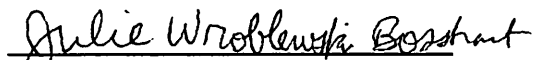
ABSENT AND NOT VOTING: _____



President, Board of Library Trustees
Schaumburg Township District Library

((Seal))

ATTEST:



Secretary, Board of Library Trustees
Schaumburg Township District Library

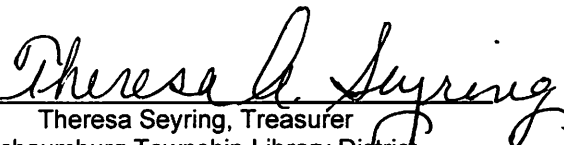
**ESTIMATE OF REVENUE FOR FISCAL YEAR 2020/2021
FOR SCHAUMBURG TOWNSHIP DISTRICT LIBRARY**

The following is an estimate of revenues, by source, anticipated being received by Schaumburg Township District Library, Cook County, State of Illinois, during the fiscal year 2021/2022.

<u>Source</u>	<u>Amount</u>
1. Real Estate Tax	\$16,205,000
2. Personal Property Replacement Tax	140,000
3. Per Capita Grant	158,561
4. Fines & Fees	6,000
5. Investment Income	145,000
6. Copy Revenue	40,000
7. Library Program Revenue	12,500
8. E-Rate Funding	20,000
9. Other Income	12,000
10. Grant Revenue	12,000
 Total:	 <u>\$16,751,061</u>

The undersigned, being the Treasurer of the Schaumburg Township District Library, hereby certifies that the foregoing is an estimate of revenues to be received by Schaumburg Township District Library during the fiscal year 2021/2022.

Dated the 23rd day of August, 2021.



Theresa Seyring, Treasurer
Schaumburg Township Library District