

**SCHAUMBURG TOWNSHIP DISTRICT LIBRARY**  
**Invitation for Bid**  
**Microsoft Software Assurance Renewal 2018**

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**Intent:** The Schaumburg Township District Library (hereafter Library) is soliciting bids to renew its Microsoft Software Assurance contract. In addition the Library would like to purchase additional software licenses that also have Software Assurance and add them to its account.

**Term of Contract:** The Library would like to renew its Microsoft Products and Services Agreement (MPSA) Software Assurance contract for a **3 year (36 month) term**, listed below, **so they will all expire on 8/31/2021**. In addition the Library would like to purchase additional licenses to cover new devices and/or users. All additional software licenses should also include Software Assurance that expires on 8/31/2021 as well, so they can easily be renewed in the future with the existing software assurance contract.

The Library would like to pay annually (each year) on the Library's anniversary, but is aware that the total purchase is for a 3 year (36 month) term.

The Library's Microsoft account can be referenced with the following information:

Legal Entity & Purchasing Account Name:	Schaumburg Township District Library
Agreement Number:	4100027780
Legal Entity Number:	810029131
Purchasing Account Type:	Academic
Purchasing Account Number:	0005279478

The initial contract places no obligation on the Library to appropriate funds beyond the initial term of the contract and are dependent upon sufficient funds being appropriated each fiscal year by the Library for this work.

The Library reserves the right to add or delete from the bid as required or even re-bid the entire contract at its own discretion.

**Qualification of Bidder:** The bidder must be an Authorized Reseller or Partner of Microsoft.  
***Proof of Authorization must be included with bid.***

**Microsoft Part Numbers:** The Library has listed the part number for each license below. In addition, underneath that part number, a suffix code has also been listed, that if found useful, can be applied to the part number to assist in bid responses. However, bid responses will still be considered valid if either the main part number alone or the main part number with any suffix is used. The Library is assuming that the Microsoft partner or reseller, will only supply valid licensing responses based on Microsoft's requirements.

**Changes from Last Renewal:** The Library has decided to reduce its quantity for Windows Education licenses (part #: AAA-12387) from 462 to 400. In addition, for Windows Datacenter server licenses, the Library is using the newer per 2 core license (part #: AAA-30385) instead of the older 2 processor license. Each server that is already covered has 2 processors with 8 cores each, therefore a total of 128 two core licenses are needed.

## BID FORM MICROSOFT RENEWAL

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Note: The Bidder must complete all portions of the Bid Form.

The undersigned, having examined the specifications and all conditions affecting the specified project, offer to furnish all services, labor, and incidentals specified for the price below.

The undersigned Bidder certifies that they are not barred from bidding on this contract as a result of a conviction for the violation of state laws prohibiting bid rigging or bid rotating, (720ILCS 5/33E-1, et seq.) and is not delinquent in any taxes to the Illinois Department of Revenue. (65ILCS 5/11-42.1-1)

It is understood that the Library reserves the right to reject any and all bids and to waive any irregularities and that the prices contained herein will remain valid for a period of not less than sixty (60) days.

I (We) propose to complete the following project as more fully described in the specifications for the following:

**BIDDER'S COMPANY NAME:** \_\_\_\_\_

<p><b>TOTAL BID AMOUNT:</b>    \$ _____ to be paid annually</p>
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**Our firm has not altered any of the written text within this document. Only those areas requiring input by the respondent have been changed or completed.**

If it is the Contractor's intention to utilize a subcontractor(s) to fulfill the requirements of this contract, the Library must be advised of the subcontractor's company name, address, telephone and fax numbers, and a contact person's name at the time of bid submittal.		
Will you be utilizing a subcontractor?	YES	NO
If yes, have you included all required information with your bid submittal?	YES	NO

**DETAILED COST SHEET  
MICROSOFT RENEWAL**

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*Note : Bidder shall transfer total annual cost to the Bid Form*

<u>QTY</u>	<u>MFG. PART NO. / ITEM DESCRIPTION</u>	<u>UNIT COST</u>	<u>EXTENDED COST</u>
<u>Existing Software Assurance Licenses to be renewed</u>			
400	Microsoft Part Number: <b>AAA-03511</b> Code Suffix: <b>CF6-3-1</b> Microsoft Office Professional Plus - 1 device - software assurance	\$ _____	\$ _____
400	Microsoft Part Number: <b>AAA-12387</b> (qty reduced from 462) Code Suffix: <b>CD6-3-1</b> Windows Education - software assurance (upgrade license)	\$ _____	\$ _____
75	Microsoft Part Number: <b>AAA-03344</b> Code Suffix: <b>CD5-3-1</b> Microsoft SQL Server - 1 user CAL - software assurance	\$ _____	\$ _____
90	Microsoft Part Number: <b>AAA-03789</b> Code Suffix: <b>CD5-3-1</b> Microsoft Windows Server - 1 device CAL - software assurance	\$ _____	\$ _____
90	Microsoft Part Number: <b>AAA-03982</b> Code Suffix: <b>CE8-3-1</b> Microsoft System Center Configuration Manager - 1 operating system environment (OSE) - software assurance	\$ _____	\$ _____
5	Microsoft Part Number: <b>AAA-03703</b> Code Suffix: <b>CF6-3-1</b> Microsoft SQL Server Standard Edition - 1 server - software assurance	\$ _____	\$ _____
128	Microsoft Part Number: <b>AAA-30385</b> Code Suffix: <b>CF6-3-1</b> Microsoft Windows Server Datacenter Edition - 2 cores - software assurance	\$ _____	\$ _____

150 Microsoft Part Number: **AAA-03933** \$ \_\_\_\_\_ \$ \_\_\_\_\_  
Code Suffix: **12MO**  
Microsoft System Center Endpoint Protection  
- 36 month annual payment - subscription license

**New Additional Licenses with Software Assurance**

310 Microsoft Part Number: **AAA-03984** \$ \_\_\_\_\_ \$ \_\_\_\_\_  
Code Suffix: **CE9-3**  
Microsoft System Center Configuration Manager  
- 1 operating system environment (OSE)  
- license & software assurance

310 Microsoft Part Number: **AAA-03787** \$ \_\_\_\_\_ \$ \_\_\_\_\_  
Code Suffix: **CCI-3-1**  
Microsoft Windows Server - 1 Device CAL  
- license & software assurance

100 Microsoft Part Number: **AAA-03934** \$ \_\_\_\_\_ \$ \_\_\_\_\_  
Code Suffix: **CD1-12MO**  
Microsoft System Center Endpoint Protection  
- 36 month annual payment - subscription license

125 Microsoft Part Number: **AAA-03342** \$ \_\_\_\_\_ \$ \_\_\_\_\_  
Code Suffix: **CCI-3-1**  
Microsoft SQL Server - 1 user CAL - license & software assurance

**TOTAL BID AMOUNT  
to be paid annually**

\$ _____
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**INDEMNIFICATION**: The Bidder hereby agrees to protect, defend, indemnify, and save harmless the Library against loss, damage, or expense from any suit, claim, demand, judgment, cause of action, or shortage initiated by any person whatsoever, arising or alleged to have arisen out of work described herein, except that in no instance shall the Bidder be held responsible for any liability, claim, demand, or cause of action attributable solely to the negligence of the Library.

I hereby certify that the item(s) proposed is/are in accordance with the specifications as noted and that the prices quoted are not subject to change; and that

\_\_\_\_\_ (Company Name) is not barred by law from submitting a bid to the Library for the project contemplated herein because of a conviction for prior violations of either Illinois Compiled Statutes, 720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33-4 (Bid Rotating); and that

\_\_\_\_\_ (Company Name) is not delinquent in payment of any taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1; and that

\_\_\_\_\_ (Company Name) provides a drug free workplace pursuant 30 ILCS 580/1, et seq.; and that

\_\_\_\_\_ (Company Name) certifies they have a substance-abuse program and provide drug testing in accordance with 820 ILCS 130/11G, Public Act 095-0635: and that

\_\_\_\_\_ (Company Name) is in compliance with the Illinois Human Rights Act 775 ILCS 5/1.101, et seq. including establishment and maintenance of sexual harassment policies and program.

\_\_\_\_\_  
Bidder's Firm Name

\_\_\_\_\_  
Signed Name and Title

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Date

