

December 16, 2020

Schaumburg Township District Library
Cleaning/Housekeeping Services Bid Project
Proposed Project Schedule

Preparation of Contract Documents Nov. & Dec., 2020

Advertisement for Bid to Library – order placed in Daily Herald on Dec. 16, 2020

Out to Bid (published in Daily Herald & documents on our website for 14 days Dec. 18, 2020

Receipt and Opening of Bids Jan. 27, 2021

Bid tabulation and review Jan. 28 – Feb. 8, 2021

Give Contractor recommendation company to Annie by EOD Feb. 8, 2021

Board Meeting: Project Approval Feb. 15, 2021

Contract Preparations and Execution Feb. 2021

Pre-Start of Services Meeting / TBD / Tentatively March 1, 2021

Cleaning/Housekeeping Services Start Date / TBD / Tentatively March 1, 2021