

SCHAUMBURG TOWNSHIP DISTRICT LIBRARY

Legal Notice

Advertisement for Bids

The Schaumburg Township District Library will receive sealed bids for Roof Top Unit Replacement.

2022-BP-HP01 Roof Top Unit Replacement

Specifications and all Bid Documents are only available on-line on the Schaumburg Township District Library's "Current Bids" web page at <https://www.schaumburglibrary.org/bids>. Prices quoted must be valid for a minimum of 90 days from the date of the bid opening.

It is the policy of Schaumburg Township District Library to provide equal opportunity to all qualified businesses in the awarding of contracts and accordingly promotes the utilization of diversified businesses to the maximum extent feasible in any contract issued against this invitation to bid.

Sealed bids for the above services must be received on or before **11:00 A.M., Local Time, Friday, April 8, 2022.**

Bids must be addressed to:

Ms. Annie Miskewitch
Executive Director
Schaumburg Township District Library
130 S. Roselle Road, Schaumburg, Illinois, 60193
Bid Response Roof Top Unit Replacement - 2022-BP-HP01

All bids will be publicly opened immediately thereafter at the **Rasmussen Room South**, located on the second floor in the northwest corner of the Library at 130 S. Roselle Road, Schaumburg, IL. Face covering masks are not required, but recommended. Late bids will be rejected.

The Schaumburg Township District Library reserves the right to reject any and all bids or to waive any technicalities, discrepancies, or information in the bids. The Schaumburg Township District Library does not discriminate in admission, access to, treatment, or employment in its programs and activities.

General questions regarding this Legal Notice and all detailed questions concerning the actual bid specifications are to be forwarded by e-mail to bids@stdl.org before April 2, 2022, 12:00AM. Questions will be answered to the best of our abilities.

Following the bid opening, review, and the Purchasing Department's receipt of an award recommendation, pending contract awards will be posted on the Library's Internet web site.

Individuals with disabilities who plan to attend this meeting and who require certain accommodations to allow them to observe and/or participate in this meeting are requested to contact (847) 923-3200 at least one (1) week prior to this public meeting if possible.

By:
Schaumburg Township District Library
Cook County, Illinois
130 S. Roselle Road
Schaumburg, IL. 60193

Published: March 25, 2022



Request for Sealed Bid

**Two (2) Roof Top Unit Replacements
for: Hanover Park Library**

Submission Date/Time by:

Friday, April 8, 2022, at 11:00A.M.

**Bid Opening Place:
Schaumburg Township District Library,
130 South Roselle Road, Schaumburg IL, 60193**

**Bid opening will take place in Rasmussen Room South located
on the second floor at the northwest corner of the building.**

Dear Prospective Bidder:

The Schaumburg Township District Library is pleased to invite you to submit a sealed bid for:

Two (2) Roof Top Unit Replacements for:

- **Hanover Park Branch Library, located at 1266 Irving Park Road, Hanover Park, IL 60133**

Bid Opening: April 8, 2022, 11:00 AM, local time

Where: Schaumburg Township District Library, 130 South Roselle Road, Schaumburg, IL, 60193. In Rasmussen Room South, located on the second floor at the northwest corner of the building.

See attached specifications, schedules, and drawings & pictures.

Please note the following requirements for the Request for Bid:

- Bid Form
- Price Work Sheet
- Certificate of Insurance
- Bid Bond
- References
- Original copy of your full submitted bid

Bids are to be submitted on a fixed cost basis for the completion of all the work strictly in accordance with the Bid Documents **with no substitutions whatsoever**. Following award of the Contract, no substitution of materials or equipment shall be permitted, unless authorized by the Owner. It is not the desire or the intent of the Schaumburg Township District Library to eliminate or exclude any company from submitting a bid because of minor, non-material deviations, alternates, or changes.

We sincerely hope that you take the time to review the specifications below, and submit a Bid. If you need additional information please submit your questions in writing to the Library, by email to bids@stdl.org before April 2, 2022, 12:00AM. The Library will post a written response on our website at <https://www.schaumburglibrary.org/bids>.

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SCHAUMBURG TOWNSHIP DISTRICT LIBRARY

GENERAL TERMS AND CONDITIONS REQUEST FOR BID / INSTRUCTIONS TO BIDDERS

THE GENERAL TERMS AND CONDITIONS WHICH APPLY TO ALL PURCHASES, SOLICITATIONS FOR GOODS AND/OR SERVICES, DO BECOME A DEFINITE PART OF EACH FORMAL REQUEST FOR BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE SCHAUMBURG TOWNSHIP DISTRICT LIBRARY, UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A RESPONSE, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDER OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, AREAS OF SCOPE OF WORK, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING PROPOSALS. FAILURE TO DO SO WILL BE AT THE BIDDERS OWN RISK AND HE/SHE CANNOT SECURE RELIEF ON THE PLEA OF ERROR.

BIDDING PROCEDURES

The first **two** items must be met and performed by the bidder in order for the bid to qualify for consideration by the Library.

A place to check off each item as you complete it has been provided for your convenience.

- _____ 1. **BID FORMS:** Bid Proposals shall be submitted on the forms provided or in an identical format typed by the bid proposer, properly signed in the appropriate places, and submitted in an opaque sealed envelope.

- _____ 2. **SUBMISSION OF BIDS:** All bids submitted must be received in an opaque envelope by the Library before the time specified for receipt of bids. The envelope must be clearly marked "SEALED BID" WITH THE BID TITLE, DATE DUE AND TIME OF RECEIPT, written on the front of the envelope. The Executive Director, or a designated agent, will decide when the specified time for receipt has arrived (as determined by the official clock or local cell phone time in the Library's Administrative Business Office of the Executive Director). Formal sealed bids, amendments thereto, or requests for withdrawal of bids after the time specified for the bid opening will not be considered.

3. **ADDENDUM:** Bidders shall acknowledge the receipt of any addendum interpreting the specifications on the bid form.

4. **QUESTIONS:** All questions must be submitted in writing before April 2, 2022, 12:00AM, via email to bids@stdl.org. Whenever the answer to a question is contained in the documents, the bidder shall be directed to the bid documents. The Schaumburg Township District Library will not be responsible for any other explanation of the specifications made prior to the receipt of bids.

5. **BIDS BINDING FOR 90 DAYS:** Unless otherwise specified in the specifications, all formal bids submitted shall be binding for ninety (90) calendar days after the bid opening date.

6. **WITHDRAWAL OF BID PROPOSALS:** A written request for the withdrawal of a proposal will be granted if the request is received by the Library prior to the specified time of receipt.

AWARDING THE BID PROPOSAL

7. **CRITERIA FOR AWARDING / RESERVATION OF RIGHTS:** The contract will be awarded to the lowest responsible and responsive bidder proposer, or any other bid proposer determined by the Schaumburg Township District Library to be in the best interest of the Library to accept, who meets or exceeds the criteria, provisions sought by the requesting department and/or Library as a whole. The Library reserves the right to reject any or all proposals or to waive any details in proposals received whenever such rejection or waiver is in the best interests of the Library. The Library also reserves the right to reject the Bid of a proposer who has previously failed to satisfactorily perform, has not completed contracts on time, or whom, upon investigation shows is not able to perform the contract.

In determining responsibility, the following qualifications will be considered by the Library:

- (a) The ability, capacity, and skill of the bidder to perform the contract or provide the service required;
 - (b) Whether the bidder can perform the contract or provide the service promptly, or within the time specified, without delay or interference;
 - (c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
 - (d) The quality of performance of previous contracts or services;
 - (e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
 - (f) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
 - (g) The quality, availability, and adaptability of the supplies or contractual services to the particular use required;
 - (h) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
 - (i) The number and scope of conditions attached to the bid;
 - (j) Bidder's record of experience in this field of endeavor; and scope required in the bidder's specifications;
 - (k) Default on the payment of taxes, licenses or other money due the Library, Cook County, a municipality wholly or partially within the Library District, or State of Illinois;
 - (l) Compliance with Federal, state, and municipal requirements.
8. **NOTICE OF AWARD:** If an acceptable bid is received by the library then the awardee will be contacted within ninety (90) days from the date of opening, or the time specified within the specifications, unless the awardee extends the time of acceptance to the Library. Notice of Award will be posted on the Libraries website at <https://www.schaumburglibrary.org/bids>.
9. **REGISTRATION REQUIRED:** Companies awarded should be registered to do business in the State of Illinois. The Library may verify status with the State by calling 217-782-7880 prior to awarding contract.

PRICE

10. **TAX EXEMPTION:** The Schaumburg Township District Library is exempt from state and local retailers' occupation tax, state and local service occupational tax, use tax, and service use tax pursuant to Rule No. 40 of the Illinois Retailers Occupation Tax Act. Our Sales Tax Exemption Identification No. is E99898152.

FINANCIAL RESPONSIBILITY PROVISIONS

11. **GENERAL GUARANTY:** Contractor agrees to:
- (a) Save the Library, its trustees, officers, directors, managers, employees, and its agents, harmless from liability or claims of any nature or kind for the use of any copyrighted or uncopied composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the contract which the Contractor is not the patentee, assignee, licensee, or owner; and
 - (b) Protect the Library against latent defects in materials or workmanship and to repair or replace any articles damaged or marred in transit or during delivery; and
 - (c) Pay for all permits, licenses, and fees and give all notices and to comply with all laws, ordinances, and rules of the Village of Hanover Park and the State of Illinois.
12. **WARRANTIES:** Unless otherwise specified, the Contractor shall unconditionally guarantee the materials and workmanship on all equipment furnished by him FOR A PERIOD OF ONE YEAR from date of delivery and installation if required unless otherwise specified in the specifications. If within the guarantee period, any defects or signs of deterioration are noted which, in the opinion of the Library, are due to faulty use, design and installation, workmanship, or materials, the Library shall notify the Contractor. At the Contractor's expense, the Contractor shall repair or adjust the equipment or parts to correct the condition, or replace the part or entire unit to the complete satisfaction of the Library.
13. **INSURANCE:** At the Contractor's expense, the Contractor shall secure and maintain in effect throughout the duration of this contract, insurance of the following kinds and limits to cover all locations of the Contractor's operations. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of not less than A IX, according to the latest edition of the A.M. Best Company; and shall include a provision preventing cancellation of the insurance policy unless thirty (30) days prior written notice is given to the Library. The certificates of insurance will specifically address each of the requirements noted below. The General Liability coverage shall name the Schaumburg Township District Library as additional insured. All insurance noted below is primary and in no event will be considered contributory to any insurance purchased by the Library. The following provision shall also be stated on each Certificate of Insurance as "Should any of the above described policies be canceled before the expiration date, the issuing company will mail 30 days written notice to the certificate holder named to the left". The Contractor will provide written Proof of Endorsement(s), with the General Liability policy number on the endorsement. The Contractor will provide certificates of insurance evidencing the following types and limits of insurance.

(A)

Commercial General Liability:

- i. Coverage to include Premise/Operations, Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Contractual and Personal Injury.
- ii. Limits:

General Aggregate	\$2,000,000.00
Products/Completed Operations Aggregate	\$1,000,000.00
Each Occurrence	\$1,000,000.00
Personal and advertising Injury	\$1,000,000.00
- iii. Exclusions relating to the Explosion, Collapse and Underground hazards shall be deleted.
- iv. Coverage is to be written on an "occurrence" basis.
- v. Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.
- vi. Cover all claims arising out of the Contractor's operations or premises, Subcontractor's operations or premises, anyone directly or indirectly employed by the Contractor or Subcontractor, and the Contractor's obligations under indemnifications under this Contract.

(B) **Professional Liability:**

- i. N/A
- ii. N/A

(C) **Workers Compensation:**

- i. Shall be in accordance with the provisions of the laws of the State of Illinois, including Occupational Disease Act provisions, for all employees at the site of the project, and in case work is sublet, the Contractor shall require each Subcontractor similarly to provide this insurance. In case employees are engaged in work under this contract and are not protected under the Workers Compensation and Occupational Disease Act, the Contractor shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise provided.

(D) **Comprehensive Automobile Liability:**

- i. N/A
- ii. N/A

(E) **Umbrella:**

- i. Limits:

Each Occurrence/Aggregate	\$2,000,000.00
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- ii. Cover all claims arising out of the Contractor's operations or premises, Subcontractor's operations or premises, anyone directly or indirectly employed by the Contractor or Subcontractor, and the Contractor's obligations under indemnifications under this contract.

(F) **The Schaumburg Township District Library shall be named and added as additional insured on all insurance policies, except for professional liability and workers compensation.**

The Contractor understands and agrees that any performance bond or insurance protection required by this contract or otherwise provided by Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Library, it's trustees, officers' directors, managers, supervisors, coordinators, employees, and its agents from any and all claims as herein provided.

14. **INDEMNIFICATION:** The Contractor shall indemnify, hold harmless and defend the Library, its trustees, officers, directors, managers, supervisors, coordinators, employees, and its agents from any and all claims, suits, actions, costs, and fees, including reasonable attorney's fees, of every nature or description arising from, growing out of, or connected with the performance of this Contract, or because of any act or omission, neglect, or misconduct of the Contractor, its employees and agents, or its subcontractor(s). Such indemnification shall not be limited by reason of the enumeration of any insurance coverage herein provided.

Nothing contained herein shall be construed as prohibiting the Library, its trustees, officers, directors, managers, agents, or its employees, from defending through the selection and use of their own agents, attorneys, and experts, any claims, actions, or suits brought against them. The Contractor shall be liable for the costs, fees, and expense incurred in the defense of any such claims, actions, or suits.

ASSIGNMENT/TERMINATION/DEFAULT

15. **ASSIGNMENT:** Assignment of this contract or any part thereof, or any funds to be received there under by the Contractor shall be subject to the approval of the Schaumburg Township District Library.
16. **TERMINATION OF CONTRACTS:** The Schaumburg Township District Library reserves the right to terminate this contract, upon written notice to the Bidder, in the event of default by the Bidder. Default is defined as failure of the Bidder to perform any of the provisions of this contract or failure to make sufficient progress so as to endanger the performance of this contract in accordance with its terms. In the event of default and termination, the Library may procure, upon such terms and in such a manner as the Library may deem appropriate, supplies, or services similar to those terminated.

The Bidder shall be liable for any excess costs for such similar supplies or services unless evidence is submitted to the Library that, in the sole opinion of the Library, clearly proves that failure to perform the contract was due to causes beyond the control and without the fault or negligence of the Bidder.

17. **DEFAULT:** The contract may be canceled or annulled by the Schaumburg Township District Library in whole or in part by written notice of default to the Contractor upon non-performance or violation of contract terms. Upon receipt of such notice, the Contractor shall have seven (7) days within which to cure any default or violation. If the default or violation is not cured within the specified time an award may be made to the next lowest Bidder, or articles specified may be purchased on the open market. In either event, the defaulting Contractor (or his surety) shall be liable to the Library for costs incurred by the Library in excess of the defaulted contract prices. However, the Contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

MISCELLANEOUS

18. **HAZCOM 2012, GHS, SAFETY DATA SHEETS:** It is a federal law that chemical manufacturers and importers must develop an SDS for each hazardous chemical they produce or import, and must provide the SDS automatically at the time of the initial shipment of a hazardous chemical to a downstream distributor or user, or anytime the chemical makeup of the product is changed. Distributors must also ensure that downstream employers are similarly provided an SDS.

Contractors who are awarded this contract, and if the above paragraph applies to this bid, must submit GHS Safety Data Sheets which include information regarding the specific chemical identity of the hazardous chemical(s) involved and the common names. In addition, information must be provided on the physical and chemical characteristics of the hazardous chemical; known acute and chronic health effects and related health information; exposure limits; whether the chemical is considered to be a carcinogen by NTP, IARC, or OSHA; precautionary measures; emergency and first-aid procedures; and the identification of the organization responsible for preparing the sheet.

19. **PREVAILING WAGES:** Not less than the Prevailing Wages as found by the Illinois Department of Labor (IDOL) or determined by the court on review shall be paid to laborers, workmen, and mechanics performing work under this contract. Current standards are available on the Illinois Department of Labor website at www.state.il.us/agency/idol/ (820 ILCS 130/1 et. seq.) (Wages of employees on Public Works – Prevailing Wage Act, Illinois Revised Statutes, Chapter 48, Section 39S-1 et seq.) Contractors are responsible for paying prevailing wage, when required, based on the most current IDOL standards, throughout the term of the contract.

820 ILCS 130/5 requires the successful contractor submit a certified payroll to the Library on a monthly basis for the contracts they have been awarded. You will need to submit this monthly certified payroll to the Schaumburg Township District Library, 130 S. Roselle Rd., Schaumburg, IL 60193. Failure of the bidder to submit certified payrolls may delay progress payments and future payments.

820 ILCS 265/15 requires the successful contractor, before work commences, to file with the Public Body certification that they have a substance-abuse program and provide drug testing.

20. **FORCE MAJEURE:** Whenever a period of time is provided for in this Agreement for either the LIBRARY or OWNER and CONTRACTOR to do or perform any act or obligation, neither party shall be liable for any delays or inability to perform due to causes beyond the control of said party such as war, riot, strike, or lockout by or against either party's own employees or suppliers, unavoidable casualty or damage to personnel, materials or equipment, fire, flood, storm, earthquake, tornado or any act of God; provided, however, that said time period shall be extended for only the actual amount of time said party is so delayed. Except as to a strike or lockout by or against either party's own employees or suppliers, an act or omission shall not be deemed to be "beyond OWNER and CONTRACTOR's control" if committed, omitted or caused by OWNER and CONTRACTOR, OWNER and CONTRACTOR's employees, officers or agents or a subsidiary, affiliate or parent of OWNER and CONTRACTOR or by any corporation or other business entity that holds a controlling interest in OWNER and CONTRACTOR, whether held directly or indirectly.
21. **FREEDOM OF INFORMATION ACT (FOIA):** The Library is required by Public Act 96-542 to comply with freedom of information requests (FOIA) within five (5) business days of a record request. All contractors used by the Library may be in possession of records covered by this act and therefore will be required to provide the Library with those records upon request from the Library and within the time frame of the Act.
22. **CONFIDENTIALITY:** As a public agency, the Library is required to adhere to Freedom of Information Public Act 96-542. If a responding firm intends to request confidentially on any portion of a bid, the submittal shall also include a redacted copy of the bid. Limited redactions will be considered. However, entire full redaction of bid submittals will not be considered for award.

Schaumburg Township District Library Request for Bid

Two (2) Roof Top Unit Replacements for: Hanover Park Library

Purpose:

The Schaumburg Township District Library is soliciting bids for two (2) **Roof Top Unit Replacements**, for the Hanover Park Branch Library, at 1266 Irving Park Road, Hanover Park, IL 60133 (in Cook County).

Scope of Work:

- Furnish labor to remove the existing privacy fence around the existing RTU's.
- Disconnect the existing RTU's piping and power wiring.
- Remove the existing refrigerant per EPA Guidelines.
- Provide the services of a crane to remove the two (2) existing Lennox RTU's.
- Provide the services of a crane to furnish and install two (2) new Energy Code Compliant Lennox KGB180S4MM 15 TON RTU'S.
- Furnish and install two (2) new actuators and make the necessary wiring changes for communication purposes to the existing Delta BAS system.
- Modify and install new electrical and gas connections as needed.
- Furnish labor to re-install the existing privacy fence back up around the new RTU's.
- Includes all computer programming and any other necessary Delta communication needs for a turn-key operation.
- Perform start-up and verify proper operation of the two (2) new Lennox RTU's.

The Library is not responsible for site safety. The Bidder is solely and exclusively responsible for construction means, methods, technologies, and site safety.

Site Review: The Owner highly recommends that contractors interested in submitting a bid view the project site prior to submitting a bid. Appointments may be arranged by calling Bill AmRhein, Director of Maintenance, at (847) 812-6471 between 7AM – 12PM no less than five (5) business days prior to the scheduled bid opening date. Absolutely no drop-in appointments will be allowed.

Bidder's Qualifications:

Any bidder is agreeing that they meet the following minimum requirements:

1. Company is licensed to do business in the state of Illinois.
2. Company shall be in and maintain compliance with the Owner's Fair Employment Practices Agreement, the Federal Civil Rights Act and Illinois Fair Employment Practices Act.
3. Company should be of sound financial status.
4. Company shall have a minimum of five consecutive (5) years of documented experience doing business under the same legal name and having serviced similar size and type buildings as ours.
5. Company can be a local franchise company as long as the staff are direct employees of the local franchise and not hired out subcontractors or independent contractors of the local franchise.

6. Company shall be free of encumbering legal actions or firm history of judgments, claims and arbitration proceedings.
7. Company shall provide necessary insurance requirements as defined.

Licensing and Permits: The successful bidder and their subcontractor(s) must be licensed with the Village of Hanover Park and shall obtain all required permits prior to the start of any work. Permit application forms may be obtained from the Hanover Park website <https://www.hpil.org/168/Building-Permits>.

Equipment:

The Contractor shall provide all equipment necessary to perform the contracted work to current industry standards. The Contractor shall maintain all equipment in proper working order at all times. All equipment stored on the library premises must be clearly marked with the Contractor's company name and kept organized. All equipment including mops and mop buckets must be kept clean and odor free.

Subcontracting:

No part of this contract may be subcontracted by the successful bidder without the expressed written permission of the Schaumburg Township District Library. By submitting a proposal each bidder agrees that each worker assigned to this contract is a direct employee of the named organization.

Bid Bond:

Each bid shall be accompanied by a bid security in the amount of 10% of the total amount bid. Bid security shall be in the form of a certified check or cashier's check, drawn on a responsible bank doing business in the United States and made payable to the Schaumburg Township District Library, or a Bid Bond by a surety company which is satisfactory to the Library and is qualified to do business in Illinois.

Bids not accompanied by a bid security will be rejected. The bid security of the unsuccessful Bidders (if in the form of a certified check or cashier's check) will be returned after the contract is awarded, or earlier, if the Library does not deem it necessary to retain the Bid Security. The bid security of the accepted Bidder, (if in the form of a certified check or cashier's check) will be returned either upon execution of a contract and submittal of a performance and payment bonds, if required by the specifications or, where no performance or payment bond is required, when, in the Library's estimation, the contract has been satisfactorily completed. When the bid security is submitted in the form of a bid bond, the bond will become null and void following the award of contract and the Library's receipt of the Performance Bond and Labor and Material Payment Bond, if required by the specifications. Should the Bidder fail to fulfill the contract as set forth, the bid security shall become payable to the Library as liquidated damages.

No part of this contract may be subcontracted by the successful bidder without the expressed written permission of the Schaumburg Township District Library. By submitting a proposal each bidder agrees that each worker assigned to this contract is a direct employee of the named organization.

References:

All respondents must provide three references. The reference list shall include the company name, contact name, contact phone number, the type of work done, dates work occurred.

Deliverables:

In order to fully respond to this bid, each bidder must include:

- Library Bid Form (attached)
- Price Work Sheet (attached)
 - Including acknowledged receipt of any or no Addendums
- Certificates of Insurance
- References
- Bid Bond
- Originals of Your Full Submitted sealed bid in an opaque envelope

Failure to include any of the deliverables may result in the response being disqualified.
It is the responsibility of each bidder to look for Addendums.

SCHAUMBURG TOWNSHIP DISTRICT LIBRARY

LIBRARY BID FORM

BID TITLE: Two (2) Roof Top Unit Replacements for:

- **Hanover Park Branch Library**

RECEIVED BY: April 8, 2022

TIME DUE: 11:00 AM.

The undersigned bidder, having examined the specifications and other documents, hereby agrees to supply services as per the attached specifications and to perform other work stipulated in, required by and in accordance with the bid documents attached for and in consideration of the proposed prices and certifies meets minimum bidder qualifications.

The undersigned acknowledges receipt of addenda Nos. _____.

***PLEASE SUBMIT ONE (1) ORIGINAL
COPY OF YOUR BID***

**TO BE CONSIDERED, ALL BIDS MUST BE:
SIGNED, INCLUDE WORKSHEETS,
BE RECEIVED PRIOR TO DUE DATE AND TIME.**

FIRM NAME: _____

ADDRESS: _____

TELEPHONE NO.: _____ **EMAIL:** _____

AUTHORIZED REPRESENTATIVE: _____ (Typed)

SIGNATURE: _____

DATE: _____ **TITLE:** _____

SCHAUMBURG TOWNSHIP DISTRICT LIBRARY

BID TITLE: Two (2) Roof Top Unit Replacements for:
• **Hanover Park Branch Library**

Price Worksheet

All respondents must use the following price sheet for their proposal to be considered.

Firm Name _____
Tax ID # _____
Contact _____
Phone / Email _____

PRICING FOR THE TWO (2) ROOF TOP REPLACEMENTS:

TWO (2) ROOF TOP UNIT REPLACEMENTS	TOTAL BID
RTU #1 REPLACEMENT	\$
RTU #2 REPLACEMENT	\$
Total cost for all replacements	\$